



**ROCKY MOUNTAIN UNIVERSITY**  
**OF HEALTH PROFESSIONS**

**Travel Preference Form**

Dear Faculty,

We're excited to have you on board! This form initiates your travel arrangements. To make sure your trip to Rocky Mountain University of Health Professions is efficient and comfortable, please complete the information below and fax (or mail) the form to Pat Asato **IMMEDIATELY**. Pat will then coordinate your travel plans and send your itinerary. We look forward to seeing you soon!

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Name: \_\_\_\_\_  
Class Dates: \_\_\_\_\_  
Contact Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Work Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
SS Number: \_\_\_\_\_  
Preferred Airline: \_\_\_\_\_  
Date to Fly Out: \_\_\_\_\_  
Preferred Times: \_\_\_\_\_  
Date to Return: \_\_\_\_\_  
Preferred Times: \_\_\_\_\_  
Frequent Flyer #  
(specify airline): \_\_\_\_\_

RMUoHP will coordinate your travel to and from the airport. Several options are available. Rank the following options from most preferred (1) to least preferred (3). We will do our best to coordinate according to your preference.

\_\_\_ Shuttle    \_\_\_ In-person pick up    \_\_\_ Use of RMUoHP Car

If Other, please specify: \_\_\_\_\_

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Note: When you are at RMUoHP, you will travel to and from your hotel with the students via the hotel shuttle or another previously arranged method. Students and faculty are responsible for providing their own lunches (per diem included in contract). Pat has a list of local restaurants and transportation will be arranged, but each class must collect their own payment, including delivery, tax, and tips.

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Please fax or mail to:

Pat Asato  
Rocky Mountain University of Health Professions  
PO Box 1464  
Provo, UT 84603-1464  
801-375-2125 fax